What If You Received a Bomb Threat?
Pipe bombs, white powder and shootings – it’s been a crazy past few weeks! Here are the basics of what to do if you received a telephonic bomb threat:

- Remain calm.
- Notify KSUPD immediately at 470-578-6666.
- Notify your facility supervisor, such as a manager, operator, or administrator, or follow your facility’s standard operating procedure. (See below for assistance with developing a plan for your facility or location.)
- Use a bomb threat checklist to gather important information!
- Keep the caller on the line as long as possible. Be polite and show interest to keep them talking.
- **DO NOT HANG UP**, even if the caller does.
- If possible, signal or pass a note to other staff to listen and help notify authorities.
- Write down as much information as possible—caller ID number, exact wording of threat, type of voice or behavior, etc.—that will aid investigators.
- Record the call, if possible.

Office staff are encouraged to view the video on the follow web page: [https://www.dhs.gov/what-to-do-bomb-threat](https://www.dhs.gov/what-to-do-bomb-threat).


You can also sign up for the next Bomb Threat Management class. Go to [oem.kennesaw.edu/training](http://oem.kennesaw.edu/training) for a description of this class and many others.

What if you opened an envelope and white powder spilled out? See next month’s newsletter for more information. For right now, **put the envelope down** and isolate yourself away from it and call KSU Police immediately! Do not carry the envelope out of the room or give to your supervisor.
FREE FEMA Classes!

The Emergency Management Institute (EMI) offers self-paced course designed for people who have emergency management responsibilities and the general public. [https://training.fema.gov/is/](https://training.fema.gov/is/).

All are offered free-of-charge to those who qualify for enrollment. Nearly 200 classes are offered. Great professional development for Crisis Coordinators!

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**Fall Driving**

Wet leaves, fog, sun glare and frost are a few driving hazards we can encounter this Fall, but there are steps we can take to help make our commutes safer. As leaves begin to fall, wet leaves on the roadway can be as slippery as ice. They also can obscure traffic lines and other pavement markings, making driving in unfamiliar areas particularly difficult. Motorists should slow down and use extra caution on leaf-covered roadways. Other fall hazards for motorists can be fog and sun glare. When driving in fog, motorists should use low beam headlights since the high beam setting creates glare and reduces visibility.

Sun glare can be most problematic during sunrise and sunset, which coincide with morning and evening rush hours. The intense glare from the sun on the horizon can blind a driver, causing an unexpected traffic slowdown. Drivers can prepare for the glare by keeping a set of sunglasses handy, removing clutter from their sun visors and keeping the inside of their vehicle's windshield clean.

**Fall Driving Tips**

- Increase your following distance in severe weather, at dusk and dawn and when in an area with wet leaves. If you are being tailgated, let the other driver pass.
- Check your vehicle's headlights, taillights and turn signals to ensure they are working properly since darkness will be a part of many driver's morning and/or evening commutes.
- Make sure you turn on your headlights as the sunlight fades.
- Have your vehicle's heating and wiper systems checked to ensure they are working properly.
- Be sure you have tires with sufficient tread depth in case of an early season snow.

Also, morning frost and icy spots on the road can also cause problems as overnight temperatures drop toward freezing. Motorists should pay particular attention to bridges, overpasses and shaded areas on roadways where icy spots can form on the pavement. In addition to exercising caution while driving, motorists should clear their vehicles' windows of frost before travel. And remember, it’s against the law to hold a cell phone while driving! Stay safe, Owls!
KSUPD K9 Unit

Did you now that KSU Public Safety has their own K9 Unit?

Meet K9 handlers Sergeant Todd Jackson and K9 Amar (left) and Corporal Teddy Setser and K9 Santi. (right)

KSU’s K9s are trained to use their senses to detect explosives. They typically work special events, arriving hours before spectators to help ensure your safety during the event.

Quotes

“Make preparations in advance – you never have trouble if you are prepared for it.”

Theodore Roosevelt

“Remember; when disaster strikes, the time to prepare has passed.”

Steven Cyros
November Weather – Cool and Cloudy

November represents a truly transitional time for Georgia’s weather. Temperatures drop an average of 10 degrees, precipitation chances increase a full 10 percent, and cloud cover increase nearly 10 percent from the beginning of the month to the end. We also lose about 45 minutes of sunshine through the month of November, in addition to transitioning from daylight saving time to standard time on November 4th. As a result, it is important for us to be aware of all types of potential weather during November.

Tornados during November are not unheard of. Cobb County had a November tornado in 2016 and the strongest tornado to ever strike the County occurred in November of 1992 – a F4 tornado that damaged over 300 residences in Kennesaw and injured nearly 50 people.

While the tropics are looking relatively quiet, tropical cyclones have impacted our area during November as well – such as Hurricane Ida in 2009. The cooler temperatures also lead to a greater threat of fires – both at home and at work – from heating devices. So, even though November is generally a “quiet” time for weather, we encourage everyone to remain vigilant and ready for whatever may come.

Next month, we will provide and update on the NOAA Winter Outlook and how winter is likely to impact KSU!
### November OEM Calendar

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<td>14 Winter Weather Awareness Class</td>
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For a full listing and course descriptions, please visit oem.Kennesaw.edu/training. Classes will be offered periodically through the year, and are always available to be brought to your department! Sign up on https://ksu.skillport.com/skillportfe/customer/login?ksu/login.action
HOW WILL I KNOW IF CAMPUS IS OPEN, CLOSED OR DELAYED?

Check the following resources to determine whether the University is open, closed or delayed due to inclement weather.

Web:
www.kennesaw.edu
oem.kennesaw.edu

The Campus Advisory Page
www.kennesaw.edu/advisories

Twitter
www.twitter.com/kennesawstate
www.twitter.com/ksuoem

Facebook
www.facebook.com/KennesawStateUniversity
www.facebook.com/kennesawstateOEM

Local Media Outlets
www.cbs46.com
www.wsbtv.com

On Campus emergencies call: (470) 578-6666
Off Campus emergencies call: 911
Non-emergencies call: (470) 578-6206

Personal safety should always be #1. If you do not feel safe to travel, don't.

Kennesaw State University
Office of Emergency Management
Phone: (470) 578-6985 | Web: oem.kennesaw.edu | Email: oem@kennesaw.edu
OEM Training Update

Offering Over 20 classes! We will bring them to you, upon request.

Most Requested — Civilian Response to Active Shooter Events (CRASE)

Bleeding Control (Stop the Bleed) - Learn how to stop bleeding.

CPR/AED — Renewed Focus thanks to new budget year!

Until Help Arrives — Perhaps the most useful.

Special Topic Class: Behavioral Indictors of an Active Shooter — New Class!

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