COOP During COVID

By now we all know the importance of regularly washing your hands, social distancing when possible and wearing masks, but what can you do to maintain your departmental critical functions during a pandemic?

1. Don’t Get Sick — **vaccinate**. Your department can’t afford to lose you while you are in isolation or quarantine.

2. Cross Train — ensure other people in your department can perform the critical functions normally handled by someone else.

3. Remote Capability — have the ability to work remotely if needed.

Take care of yourself!