

OWL Ready



Tip of the Month

Teamwork!

Continuity of Operations is not a one person responsibility within a department. Keeping everyone engaged is essential for making your plan more than words on paper! AchieveIt, a consultant group specializing in planning, suggests that each member should be an active contributor to the plan. So, the logical question is, how do you keep others engaged?

- First and foremost, ensure you have executive support. COVID has taught everyone the importance of having a back up plan for essential functions, so executive support should be rather easy!
- Periodically reach out to departmental members who have the most to lose if a critical function is disrupted, or disappears!
- Make COOP a somewhat regular topic at staff meetings.
- Seek lessons learned from COVID, and other emergencies, and circulate among departmental members. Ex: What did you do the last time you lost power for a few hours?
- Budget for COOP measures.

